

Tsali Lodge Rules

I. Mission of the lodge. It is the mission of Tsali lodge to achieve the purpose of the Order of the Arrow as an integral part of the Boy Scouts of America in the council through positive youth leadership under the guidance of selected capable adults.

II. Name and affiliation of lodge.

A. The name of this lodge of the Order of the Arrow shall be Tsali Lodge, Number 134, WWW.

B. The lodge shall be affiliated with the Daniel Boone Council, Boy Scouts of America, and shall be under the supervision of the council camping or Boy Scout committee and the administrative authority of the Scout executive.

C. Chapters of this Lodge shall be, in territory and name the same as the District service areas of the Daniel Boone Council, and shall come under the supervision of the related District Camping Committee and District Executives. The chapters may be combined by the Lodge Executive Committee of Tsali Lodge in order to achieve more efficient administration. Such combining must have the approval of the Scout Executive.

D. The totem of this lodge shall be that of the "long bow" with the name of Tsali in Cherokee letters inserted inside.

E. Order of the Arrow sashes shall be worn in accordance with the policies established by the National Order of the Arrow Committee, Boy Scouts of America, as contained in the most current printing of the Order of The Arrow Handbook.

F. This Lodge shall issue lodge pocket flaps to be worn by its members, in accordance with the uniform standards as set forth by

the Boy Scouts of America. Members may wear any pocket flap previously issued by the Lodge, if they so desire.

***III. Election to membership.**

***A. The requirements for membership in this lodge are as stated in the current printing of the Order of the Arrow Handbook and the Order of the Arrow Guide for Officers and Advisers.**

***B. Procedure for the Ordeal shall be as stated in the Order of the Arrow Handbook and the Guide to Inductions.**

C. All unit elections must follow procedures as stated in the current printing of the Order of the Arrow Handbook and the Order of the Arrow Guide for Officers and Advisers.

IV. Officers.

A. The officers of this lodge shall be lodge chief, lodge vice-chiefs, lodge secretary, and lodge treasurer. These elected officers must be younger than 21 during their entire term of office. Duties of Tsali Lodge officers are detailed in the Tsali Lodge Standard Operating Procedures. Tsali Lodge Vice Chiefs are Vice Chief Administration, Vice Chief Indian Affairs, and Vice Chief Program. During Dixie Fellowship host year, Tsali Lodge will also utilize Vice Chief Dixie Fellowship/Host Lodge Coordinator. Other Vice Chief positions may be created as needed by consultation of the Chief with the Lodge Adviser, approval of the Scout Executive, and subsequent approval of the Lodge Executive Committee.

B. The Lodge Executive Committee shall be composed of the elected lodge officers and their advisers, immediate past lodge chief, lodge operating committee chairmen and their appointed advisers, lodge adviser, associate lodge adviser, the council vice president of program, chapter chiefs, chapter advisers, Scout executive, and lodge staff adviser.

C. Lodge Officers shall be elected at the annual Fall Fellowship of the Lodge. The officers will be inducted and take office at the end of the annual Fall Fellowship. A formal induction ceremony will be conducted at the Winter Banquet in honor of the new lodge officers.

D. Should any Lodge officer be elected as any section officer position, he will resign from his Lodge office and an election will be held at the next lodge function to fill that officer's position.

E. Each chapter of this Lodge shall elect a Chapter Chief. Chapter Chief's have the option to appoint, when appropriate, Chapter Vice-Chief(s), and a Chapter Secretary. These appointed officers of the chapters must be under the age of twenty-one during the entire term of office.

F. Chapter officers of this Lodge shall be elected and take office at the annual Fall Fellowship of the Lodge or at a chapter meeting no later than sixty days following the Lodge Fall Fellowship. If no chapter officers are elected, a chapter chief may be appointed by the Lodge Chief with the approval of the Lodge Adviser, the respective Chapter Adviser and the Staff Adviser.

G. The Chapter Chief of each chapter shall appoint chapter committees as needed from time to time in consultation with the Chapter Adviser and shall appoint community service teams to promote camping and unit elections in all communities of the chapters. Chapters will not have either a finance committee or a treasurer.

H. The Lodge Adviser and Chapter Advisers shall be appointed by the Scout Executive in compliance with the current printing of the Order of the Arrow Handbook and the Order of the Arrow Guide for Officers and Advisers. Appointments are made annually and are subject to change.

I. Upon appointment and election, the lodge adviser and lodge chief shall immediately become members of the Camping committee. Upon election, each Chapter chief shall immediately become members of their respective District committee.

J. Standard operating committees of the Lodge shall be established as deemed necessary by the Lodge Chief in consultation with the Lodge Adviser and Staff Adviser in compliance with the current printing of the Order of the Arrow Handbook and the Order of the Arrow Guide for Officers and Advisers. Appointments are made annually and are subject to change. All committee chairmen must be under the age of twenty-one for the entire term of their office. Each operating committee shall be under the responsibility of a lodge officer as assigned by the lodge chief.

***V. Brotherhood membership. Completion of Brotherhood membership shall be in accordance with the requirements in the current printing of the Order of the Arrow Handbook and the Order of the Arrow Guide for Officers and Advisers.**

***VI. The Vigil Honor. Attainment of the Vigil Honor shall be in accordance with the requirements in the current printing of the Order of the Arrow Handbook and the Order of the Arrow Guide for Officers and Advisers. The Vigil Nominating Committee shall be advised by the Lodge Adviser or his designee. The Vigil Nominating Committee shall be composed of 5 youth members. Said members will be selected by the Lodge Chief and the Lodge Adviser in consultation. Member of this committee will be under the age of 21 and shall total no more than 3 youth Vigil members. The balance of the committee will be brotherhood members who are not eligible for the Vigil Honor. The chairperson of this committee will be chosen by the Lodge Chief and Lodge Adviser in consultation. The deliberations and function of this committee are strictly confidential.**

***VII. Finances.**

A. All Order of the Arrow funds shall be handled through the Daniel Boone Council Service Center, and shall at all times be accessible, upon request, to the Key 3, Lodge Treasurer, and Treasurer's Adviser.

B. There shall be an induction fee of sufficient amount to cover the current cost of materials, food, and other items as required for the Ordeal and induction sequence. These fees are payable at the time of registration for induction.

C. Dues to Tsali Lodge are to be set by the lodge executive committee. The dues are to be paid to Daniel Boone Council, BSA. Dues for the following year should be paid by December 31st of the current year.

D. In the development of the annual budget, funds will be made available for lodge mailings, activities and service projects. All expenditures must be approved in advance by the Lodge Executive Committee and the Lodge Adviser and Staff Advisers.

***VIII. Voting.**

A. Adult Scouters, age 21 or older, do not have a vote in matters of lodge and/or chapter business.

B. Each lodge member under the age of 21, who has paid their dues for the year, is in good standing, and is physically present, is entitled to 1 vote.

C. Lodge officers shall be elected at a general lodge meeting designated as the Fall Fellowship held no earlier than 120 days prior to the start of the new term. The LEC shall set the date on the annual lodge calendar. Written notice of the meeting must be distributed to all lodge members at least 14 days prior to the meeting.

D. The lodge chief shall chair the election process. In the event that the lodge chief is on the ballot, the lodge chief shall relinquish the chair to the next lodge officer, in the order of succession, not on the ballot. Should all officers be on the ballot, the lodge chief, with the approval of the lodge adviser, shall appoint a youth to chair the election process.

E. Separate elections shall be held for each office in the order of lodge chief, vice chief of administration, vice chief of program, vice chief of Indian Affairs, secretary, and treasurer. Nominations for each office will be accepted until immediately prior to the vote for that office. Nominees for any elected office must be physically present in order to run for office. Each nominee will be given three minutes to address the lodge before the balloting begins. A committee of youth appointed by the lodge chief and approved by the lodge adviser shall count the ballots.

F. In order to be elected, a nominee for office must receive a simple majority of the votes cast, with voting conducted by secret paper ballot. Should no nominee receive a majority on the first vote, all but the two nominees with the most votes shall be dropped from the ballot and a new vote taken. If this vote results in a tie, the chair will announce to the voting members that another ballot will be taken to break the tie and, if another tie results, the chair shall vote for the nominee of his choice to break the tie.

SECTION IX. Standard Operating Procedures

A. The Lodge Executive Committee may establish Standard Operating Procedures to govern concerns of the lodge that are not covered by these lodge rules.

B. Standard Operating Procedures of the lodge may be amended by a majority vote of the Lodge Executive Committee, subject to the approval of the Lodge Lay Adviser and Staff Adviser.

C. No portion of the Standard Operating Procedures may conflict with National Order of the Arrow policy

SECTION X. Amendments to Rules

A. These rules shall be subject to amendment at any regular or special meeting of this lodge, provided such amendments have been submitted in writing to the executive committee at least one month prior to such meeting and that due notice has been sent to all active members at least 14 days prior to such meeting. A two-thirds affirmative vote of the members present shall be required.

B. Any rule herein, conflicting with National Order of the Arrow policy shall be subject to change by the executive committee without notice or approval required in Section X, Part A, of the Lodge Rules. In such event, the executive committee shall notify the active members of the lodge of the change in the next lodge publication immediately after the change has occurred. Upon receipt of such notice the membership may request a review and/or an amendment of the rule.

Tsali Lodge Standard Operating Procedures

Finances

- 1. Lodge members that have not paid annual dues by December 31st will be considered inactive and not in good standings, they may not participate in any lodge function until the current year's dues are paid.**
- 2. Inactive members can reinstate their lodge membership at any time during a year by paying dues for the current year. Late dues payment is not pro-rated.**
- 3. Yearly dues are established by the Lodge Executive Committee annually and are payable by December 31st.**
- 4. All Lodge activities must have a balanced budget that is approved in advance by the Lodge Executive Committee.**
- 5. All expenditures must be approved in advance by the Lodge Executive Committee**

Inductions

- 1. Upon induction to Tsali Lodge, each new member shall receive:**
 - a. Membership Card (with dues paid until the end of the calendar year in which inducted)**
 - b. Order of the Arrow Sash**
 - c. Order of the Arrow Handbook**
 - d. A Tsali Lodge Flap**
 - e. A Current copy of the Tsali Lodge Planbook via appropriate electronic means**

Pocket Flaps

1. The Lodge shall have one standard lodge pocket flap to be worn by its members, in accordance with the uniform standards as set forth by the Boy Scouts of America. From time to time the Lodge Executive Committee may issue commemorative or event pocket flaps that shall be made available for purchase by lodge members with certain restrictions set by the Lodge Executive Committee.

Lodge Officer Responsibilities

1. Lodge Chief: Presides at all Lodge Executive Board Meetings, supervises all Lodge Vice- Chiefs and committee chairmen and sees that they carry out their duties, sees that all Lodge functions are properly planned for and conducted, consults regularly with the Lodge Lay and Staff Advisers; voting member of Daniel Boone Council Executive Board; attends section Council of Chiefs meetings.

a. Vigil Committee (The Lodge Adviser or his designee shall serve as adviser to this committee)

b. Training Committee

2. Lodge Vice-Chief of Administration: Responsible for all

Administrative committees.

a. Plan Book Committee

b. Camping Promotions and WTGC Guide Committee

c. Elections Committee

d. Lodge Display Committee

e. Brotherhood Conversion Committee

f. Membership Committee

3. Lodge Vice-Chief of Indian Affairs: Responsible for all Indian Affairs committees.

a. Ceremonies Team Committee

b. Group Dance Committee

c. Drum / Singing Team Committee

d. Individual Dance Committee

e. Fire Warrior Committee

4. Lodge Vice-Chief of Program: Responsible for all Program related Committees.

a. Activities Committee

b. Service Committee

c. Section Conclave Committee

d. Kitchen Committee

e. Elangomat committee

5. Lodge Secretary: Responsible for taking minutes at all Lodge Executive Meetings, copying those notes and distributing them at the next Executive Meeting; completes official Lodge correspondence. He also publishes the lodge newsletter. Is responsible for communication throughout the lodge

a. Digital Communications

I. Website

II. Email

III. Social Media (Facebook/Twitter

IV. SMS Broadcast (Text Alerts)

- b. The Bow**
- c. Lodge Records**

6. Lodge Treasurer: Responsible for monitoring all lodge financial accounts, as well as giving regular finance reports to the LECM. Also responsible for creating an annual budget, in conjunction with the key 3.

- a. Finance**
- b. Trading Post (Lodge memorabilia and Distribution)**
- c. Patch Design**

Lodge Election procedures

A. Adult Scouters, age 21 or over, do not have a vote in matters of lodge and/or chapter business.

B. A member must be in good standing to be eligible to vote. This includes having Lodge dues paid and being a registered Scout in the Daniel Boone Council.

C. Voting for lodge officers shall be done as follows:

a. Lodge officers shall be elected at a general lodge meeting. The LEC shall set the date on the annual lodge calendar which shall coincide with the Lodge Fall Fellowship unless otherwise noted. Written notice of the meeting must be distributed to all lodge members at least 14 days prior to the meeting.

b. The lodge chief shall chair the election process unless standing for election for a position. In the event that the lodge chief is on the ballot, the lodge chief shall relinquish the chair to the next lodge officer, in the order of succession, not on the ballot. Should all officers be on the ballot, the lodge chief, with the approval of the lodge adviser, shall appoint a youth to chair the election process.

c. Separate elections shall be held for each office in the order of lodge chief, vice chief of administration, vice chief of program, vice chief of Indian Affairs, secretary, and treasurer. A Lodge brother must be physically present to run for office. Nominations for each office will be accepted until immediately prior to the vote for that office. Each nominee will be given three minutes to address the lodge before the balloting begins. A committee of youth appointed by the lodge chief and approved by the lodge adviser shall count the ballots.

d. Each lodge member under the age of 21, who has paid their dues for the year and is physically present at the election to vote, is entitled to 1 vote.

e. Candidates running for office shall be automatically construed as voting for themselves.

f. In order to be elected, a nominee for office must receive a simple majority of the votes cast, with voting conducted by secret paper ballot. A simple majority is defined as a majority in which the highest number of votes cast for any one candidate exceeds the second-highest number, while not constituting an absolute majority. Should no nominee receive a majority on the first vote, all but the two nominees with the most votes shall be dropped from the ballot and a new vote taken. If this vote results in a tie, the chair will announce to the voting members that another ballot will be taken to break the tie and, if another tie results, the chair shall vote for the nominee of his choice to break the tie.

PROCEDURE FOR REMOVAL FROM OFFICE

a. An Officer of the lodge may be removed from office on the following grounds

1. Failure to perform duties of the office as stated in the Order of the Arrow Guide to Officers and Advisors, these Lodge Rules, or the Lodge Operating Procedures.

2. Failure to maintain registration in the Daniel Boone Council and the Boy Scouts of America.

3. Failure to maintain dues paid status in the lodge.

4. Failure to conduct himself in accordance with the Scout Oath, Law, and the Order of the Arrow Obligation.

b. The procedure for removal from office shall be as follows.

1. A letter signed by three voting members of the Lodge Executive Committee must be submitted to the Lodge Adviser and Staff Adviser stating the complaint against that Officer.

2. The Lodge Adviser and Staff Adviser may initiate the removal process if both are in agreement after reviewing the complaint; If not in agreement, the Scout Executive shall be the deciding factor.

3. The Lodge Adviser and Staff Adviser shall meet with the Officer to discuss the complaint.

4. They should then decide if the complaint has merit. If the complaint has merit, the procedure will be referred to the Lodge Executive Committee for action.

5. The Lodge Adviser shall call a special Lodge Executive Committee meeting to discuss the proposed action. Notice of the meeting must be given to all members of the Lodge Executive Committee at least 1 week prior to the meeting.

6. If the Lodge Chief is being considered for removal, he shall relinquish the chair to the next Officer in succession.

7. The Lodge Adviser shall then present the complaint against the Officer. The Officer shall then have a chance to refute those facts and mitigate the circumstances for removal.

8. Removal of the Officer shall require a 2/3s majority of the voting members of the Lodge Executive Committee in attendance at the meeting.

9. This action is subject to the approval of the Scout Executive. The Scout Executive may also undertake action including removal of any lodge officer for the good of the Lodge at his/her discretion.

MEETINGS, EVENTS AND ACTIVITIES

A. The lodge will hold as many meetings as deemed necessary to carry out the programs and activities of the lodge each year.

B. The executive committee of the lodge shall meet at least once every month, with no less than 12 meetings per year. However, the lodge chief may call special executive committee meetings in consultation with the lodge Adviser. A virtual meeting such as a phone or video conference is acceptable as a form of meeting. The Lodge Adviser, Staff Adviser, or an adult appointed by the Lodge Adviser must be present at any LEC meeting at which business is conducted.

C. Chapters should schedule and conduct meetings as necessary to carry out projects and activities within the chapter. These, however, should not conflict with lodge, district, or council events.

D. Committee meetings are encouraged and should be scheduled and conducted in consultation with the appropriate lodge vice-chief or chapter chief and their advisers.

E. Recognizing that the general welfare of any group depends on the conduct of the individual members, it shall be the rule of the lodge to adhere to the following Code-of-Conduct.

CODE OF CONDUCT OF TSALI LODGE

As a member of the Order of the Arrow and Tsali Lodge, I will:

- 1. Observe the Scout Oath or Promise, the Scout Law or the Explorer Code, the Order of The Arrow Obligation, and the Outdoor Code**
- 2. Wear my official field uniform (Class A) to the evening meals, colors, and ceremonies. When not wearing the field uniform (Class A) I shall wear an acceptable scouting activity uniform (Class B), in accordance with the rules set forth by the current Guide to Awards and Insignia**
- 3. Attend all planned training and general sessions/activities and permitted ceremonies at a lodge event where you are in attendance unless excused by the lodge chief or lodge adviser.**
- 4. Be personally responsible for breakage, damage or loss of property.**
- 5. Observe quiet hours and lights out from 11 PM to 6 AM**
- 6. Keep my quarters clean, my beds made, and dispose of trash in the proper place.**
- 7. Understand that the purchase, possession or consumption of alcoholic beverages or illicit drugs at any lodge event or function will**

not be permitted. This standard shall apply to all participants, both youth and adult. Violation in any way shall be grounds for immediate dismissal from a lodge event, and possibly permanent banning from the Order of the Arrow and the Boy Scouts of America and must be reported immediately to the Daniel Boone Council Scout Executive.

8. Respect the state and federal laws prohibiting the use of firearms, fireworks, and gambling. Infractions of these regulations will be cause for immediate dismissal from the activities.

9. Respect any rule regarding the use of private vehicles during lodge meetings, activities, and events. No youth, defined as anyone under the age of 21, may use a private vehicle during lodge functions unless authorized by the Lodge Adviser or Staff Adviser.

10. Youth members of the Lodge may not leave a Lodge function once checked in without the express knowledge and permission of the Lodge Adviser or the Staff Adviser. Youth members of the Lodge may not leave and return to lodge functions without the express knowledge and permission of the Lodge Adviser or the Staff Adviser. Violation in any way shall be grounds for immediate dismissal from a lodge event.

11. Not be authorized to sell items at the Lodge activity. I understand that the official lodge trading post is the only source of purchasing items at the lodge activities.

12. Be at all times the considerate guest of a considerate host, my fellow Arrowmen.

13. Secure permission from the Lodge Chief, Lodge Adviser, and Staff Adviser in the event it becomes necessary to waive any of the above points of the Code-Of-Conduct

Article IX. Custodians of lodge rules section

1. The Lodge chief, lodge adviser, lodge associate adviser, Staff Adviser, and secretary will be joint custodians of “master copies” and will keep them revised when any amendments are adopted or when any sections are deleted. A “master copy” will be kept in the Order of the Arrow files at the Council Service Center and will be posted on the Lodge website.

2. Lodge members may obtain a copy of the Lodge rules from the Lodge website.

3. When amendments are adopted by the Lodge, a copy of said amendment(s) will be attached to each master copy, noting the date and meeting at which it was adopted. The Lodge Membership will be notified of any changes to the lodge rules via appropriate means.

ARTICLE X. RATIFICATION

These Lodge Rules shall become effective when adopted by a two-thirds majority of the voting members present at a general meeting. Written notice of the meeting must be distributed to all lodge members at least 14 days prior to the meeting. These Lodge Rules and Lodge Operating Procedures shall always be in accordance with the policies and procedures of the Order of the Arrow and the Boy Scouts of America. If a policy change with the Order of the Arrow or the Boy Scouts of America occurs, then all parts of these Lodge Rules and Lodge Operating Procedures, which conflict with the policy shall be declared null and void by the Lodge Key 3 and the matter referred to

the LEC. These Lodge Rules and Lodge Operating Procedures shall revoke, nullify, and supersede all previous Constitutions, Bylaws, and Standing Rules adopted by Tsali Lodge, Daniel Boone Council #134.